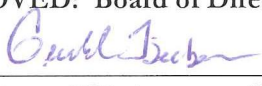


**TAMPA BAY WATER
BOARD POLICY**

TITLE: Vendor/Proposer Interaction with Tampa Bay Water Board, Member Government and Staff	NUMBER: BD-05
DIVISION/DEPARTMENT: Tampa Bay Water	EFFECTIVE DATE: April 19, 2010
APPROVED: Board of Directors  <hr/> (Signature of Chairman or General Manager)	SUPERSEDES: March 2, 1999

I. POLICY

It is the policy of the Board of Directors of Tampa Bay Water that guidance be given to vendors and proposers for appropriate interaction with the Board of Directors, the individual member government staffs, and Tampa Bay Water staff concerning Design Build Operate Own Transfer (DBOOT), Design Build Operate (DBO), and Design Build (DB) procurement.

II. PROCEDURE

- A. Once the Board of Directors has selected a DBOOT, DBO, or DB procurement process for a proposed project, the potential vendor/proposer interaction will be as follows:
1. At what stage in the procurement process are interested parties (current vendors/proposers or those anticipated to seek selection) allowed to participate?
 - a. Interested parties will be allowed to participate during the preparation of procurement documents with agency staff and consultants.
 - b. Interested parties will be allowed to participate during the Bid Development Process and/or proposal preparation process with agency staff and consultants.
 - c. Interested parties will not be allowed to participate in any part of the selection process.
 2. What contacts are allowed by interested parties (current vendors/proposers or those anticipated to seek selection) during the procurement process?
 - a. Interested parties shall not contact, in any way, a Tampa Bay Water Board members.
 - b. Interested parties shall not contact, in any way, any Tampa Bay Water or Member Government staff that has been assigned to the selection committee for the project under development.
 - c. Interested parties shall contact the employee/agent designated by Tampa Bay Water to be the project manager or consultants retained by Tampa Bay Water as their representatives or advisors.
- B. The penalty for violation of any of the above conditions may result in the disqualification of any vendor/proposer at the discretion of the Board of Directors of Tampa Bay Water.

(END)