

DATE: February 3, 2020
TO: Matt Jordan, General Manager
FROM: Charles H. Carden, Chief Operating Officer *CHC*
SUBJECT: Fleet Management Contract with Enterprise F M Trust – Authorize cost increase for replacement of additional vehicle – *Approve*

SUMMARY

The Board authorized replacement of six vehicles that qualified for replacement at the December 2019 Board meeting. Subsequent to the meeting an agency vehicle was involved in an accident and declared a total loss. Staff request approval to purchase one additional replacement vehicle.

RECOMMENDATION

Approve purchase of one additional replacement vehicle. Increasing FY2020 annual fleet purchase and maintenance cost from \$322,000.00 to \$352,000.00.

COST/FUNDING SOURCE

\$352,000.00 - Approved FY 2020 Uniform Rate

DISCUSSION

On December 16, 2019 the Board approved replacement of six agency vehicles as part of the Fiscal Year 2020 Fleet Maintenance Program. On December 18, 2019 an agency vehicle was involved in an accident and declared a total loss by the insurance carrier. Staff requests approval to purchase an additional vehicle to replace the wrecked vehicle, increasing the total cost of fleet maintenance and replacement for FY 2020 from \$322,000.00 to \$352,000.00.

Funds to cover this cost increase will come from the insurance carrier and from funds re-allocated within the FY2020 approved budget. There will be no increase to the overall FY 2020 approved budget.

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