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**DATE:** February 4, 2020  
**TO:** Board of Directors  
**FROM:** Barrie S. Buenaventura, General Counsel *BSB*  
**SUBJECT:** Legal Services Budget Report for December 2019 and January 2020 – *Receive and File*

**SUMMARY**

This item presents the status of the budget for the General Counsel and legal services for December 2019 and January 2020.

**RECOMMENDATION**

Receive and File.

**COST/FUNDING SOURCE**

Uniform Rate.

**DISCUSSION**

As of January 31, 2020, with invoices received through 4 months of FY 2020, legal expenditures approved for payment totaled \$84,424.52. All expenditures were associated with general operations activities and appropriately paid for from the Uniform Rate. Attached are spreadsheets showing payments made to each law firm in December 2019 and January 2020.

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STATUS OF LEGAL BUDGET - FY 2020  
AS OF DECEMBER 31, 2019

Law Firm	Tasks	PO Amount & PO Number	Monthly Expenditures	Expenditures to Date	Remaining PO Amount
Busack Law Firm	Real Property and Eminent Domain	\$20,000 PO# 20-0179	\$0	\$0	\$20,000.00
Conn & Buenaventura, P.A.	General Counsel Services (under contract 2018-44 in effect 5/1/2018-4/30/2021)	\$214,500 PO# 20-0224	\$16,333.20	\$32,887.46	\$181,612.54
Conn & Buenaventura, P.A.	Special Assignments Outside Scope of General Counsel Contract	\$20,000 PO# 20-0181	\$0	\$0	\$20,000.00
Dean Mead, P.A.	Legislative, Administrative Law, Environmental Law	\$120,000 PO# 20-0183	\$13,829.16	\$20,495.83	\$99,504.17
Gray Robinson, P.A.	Admin, Construction, Contracts, Civil Claims, Employment, Property, etc.	\$30,000 PO# 20-0184	\$3,270.61	\$3,270.61	\$26,729.39
Nabors, Giblin & Nickerson, P.A.	Admin, Construction, Contracts, Civil Claims, Property, etc.	\$30,000 PO# 20-0185	\$0	\$0	\$30,000.00
Stearns Weaver	Admin, Construction, Contracts, Civil Claims, Property, etc.	\$20,000 PO# 20-0186	\$0	\$0	\$20,000.00
<b>TOTALS</b>		<b>\$454,500</b>	<b>\$33,432.97</b>	<b>\$56,653.90</b>	<b>\$397,846.10</b>

Total Budget: \$545,000    Allocated Funds: \$454,500    Unallocated Funds: \$90,500

STATUS OF LEGAL BUDGET - FY 2020  
AS OF JANUARY 31, 2020

Law Firm	Tasks	PO Amount & PO Number	Monthly Expenditures	Expenditures to Date	Remaining PO Amount
Busack Law Firm	Real Property and Eminent Domain	\$20,000 PO# 20-0179	\$0	\$0	\$20,000.00
Conn & Buenaventura, P.A.	General Counsel Services (under contract 2018-44 in effect 5/1/2018-4/30/2021)	\$214,500 PO# 20-0224	\$16,435.29	\$49,322.75	\$165,177.25
Conn & Buenaventura, P.A.	Special Assignments Outside Scope of General Counsel Contract	\$20,000 PO# 20-0181	\$0	\$0	\$20,000.00
Dean Mead, P.A.	Legislative, Administrative Law, Environmental Law	\$120,000 PO# 20-0183	\$7,251.33	\$27,747.16	\$92,252.84
Gray Robinson, P.A.	Admin, Construction, Contracts, Civil Claims, Employment, Property, etc.	\$30,000 PO# 20-0184	\$1,035.00	\$4,305.61	\$25,694.39
Nabors, Giblin & Nickerson, P.A.	Admin, Construction, Contracts, Civil Claims, Property, etc.	\$30,000 PO# 20-0185	\$0	\$0	\$30,000.00
Stearns Weaver	Admin, Construction, Contracts, Civil Claims, Property, etc.	\$20,000 PO# 20-0186	\$3,049.00	\$3,049.00	\$16,951.00
<b>TOTALS</b>		<b>\$454,500</b>	<b>\$27,770.62</b>	<b>\$84,424.52</b>	<b>\$370,075.48</b>

Total Budget: \$545,000    Allocated Funds: \$454,500    Unallocated Funds: \$90,500