

Executive Committee Agenda
January 22, 2018
Immediately Following the
Special Meeting of the Board of Directors



- I. 10:00 A.M. - CALL TO ORDER**
- II. Public Comment**
- III. Agenda Items:**
 - A. Executive Committee Minutes for September 18, 2017 – *Approve***
 - B. General Manager Report – *Matt Jordan***
 - C. Member Government Reclaimed Committee Update – *George Cassidy, Hillsborough County***
 - D. South -Central Hillsborough County Supply Improvements – *Suzannah Folsom***
 - E. Capital Improvement Program – *Maribel Medina***
- IV. Other Business**
- V. ADJOURN**

Executive Committee Agenda Item A



DATE: September 29, 2017

TO: Tampa Bay Water Board of Directors

FROM: Karl Nurse, Chairman
Matt Jordan, General Manager *mf*

SUBJECT: Executive Committee Report and Minutes

<p>SUMMARY: The Board Executive Committee of Tampa Bay Water met at the administrative offices at 2575 Enterprise Road, Clearwater, Florida 33763, on September 18, 2017, to discuss the items as follows below.</p>

<p>RECOMMENDATION: No action required.</p>

The Board Executive Committee of Tampa Bay Water met in their offices, 2575 Enterprise Road, Clearwater, Florida 33763.

BOARD EXECUTIVE COMMITTEE MEMBERS AND STAFF PRESENT INCLUDED:

Members: Councilman Karl Nurse, City of St. Petersburg
Commissioner Sandra Murman, Hillsborough County
Commissioner Jack Mariano, Pasco County (via telephone)
Commissioner Dave Eggers, Pinellas County, Alternate

Staff: Matt Jordan, General Manager
Chuck Carden, Chief Operating Officer
Michelle Stom, Chief Communications Officer
Christina Sackett, Chief Financial Officer
Warren Hogg, Interim Chief Science and Technology Officer
Roberta Kety, Human Resources Director
Dave Bracciano, Demand Management Coordinator
Kathleen Goelz, Executive Assistant

General Counsel: Barrie Buenaventura, General Counsel
Don Conn, General Counsel
Tom Giblin, Bond Counsel, Nabors, Giblin & Nickerson, P.A.
Peter M. Dunbar, Legislative Counsel, Dean Mead

Staff and Consultants presenting to the Board are listed above.

I. Chairman Karl Nurse called the meeting to order at 10:01 a.m.

II. Public Comment

No public comment.

III. Agenda

The Executive Committee and staff discussed the following:

A. Executive Committee Minutes for July 17, 2017 –

Committee Recommendation: Approve the minutes from the July 17, 2017 Executive Committee Meeting. Chairman Nurse motioned for approval; Commissioner Murman seconded the motion.

Vote: The motion carried 3-0. (Commissioner Eggers was not present during the vote).

B. General Manager Report

Matt Jordan, General Manager, presented to the Committee the following topics:

Hurricane Irma Recovery -

Mr. Jordan reported on the agency's implementation of emergency preparations in anticipation of Hurricane Irma. Overall, the regional system performed as intended. Mr. Jordan thanked the agency's emergency operations team for keeping the system running and addressing any issues throughout the storm.

Saddlewood –

Mr. Jordan informed the Committee that Tampa Bay Water received Emergency Field Authorization from the Southwest Florida Water Management District to install two pumps to move water over Dye's Crossing to assist in alleviating flooding in Saddlewood Estates. The pumps are scheduled for delivery and installation on September 18.

Commissioner Murman asked George Cassady if there were any flooding problems in Hillsborough County. Mr. Cassady stated there was some flooding at the pump station at the Alafia River.

November Executive Committee Meeting–

Mr. Jordan stated that the November Executive Committee Meeting is currently scheduled the week of Thanksgiving and asked the Committee whether they would like to move or cancel the meeting.

Committee Recommendation: Approve cancelling the November 20, 2017 Executive Committee Meeting. Chairman Nurse motioned to cancel the November Executive Committee Meeting; Commissioner Murman seconded the motion.

Vote: The motion carried 2-0. (Commissioner Mariano and Commissioner Eggers were not present for the vote).

C. Water Quality Campaign and Long-Term Master Water Plan Outreach –

Michelle Stom, Chief Communications Officer, provided a presentation to update the Committee on the Water Quality Campaign and Long-Term Master Water Plan Outreach. Ms. Stom stated the results of the 2015 public opinion survey showed that 40 percent of respondents did not drink tap water and 49 percent felt bottled water is safer than tap water. Ms. Stom noted studies showed that the public must be confident in the quality of the water in order to introduce purified reclaimed water as a water source option. With data gathered from two recent focus groups, several campaign elements were created including a microsite, an informational video, advertising, monitoring social media content to share with member governments and a quiz where users can learn about water in a fun, interactive way. Ms. Stom stated that Tampa Bay Water is running the Long-term Master Water Plan Outreach in conjunction with the Water Quality Campaign. The Outreach includes a speaker's bureau, online survey, telephone town hall, and a public meeting with the Board. Staff will be reporting back to the Board in December 2018 with all information collected through this Outreach.

Chairman Nurse asked if there will be marketing materials provided to the Member Governments. Ms. Stom responded yes. Commissioner Eggers asked if staff will be talking to the public about reclaimed water. Ms. Stom responded yes. Outreach includes a survey to get input into all of the potential projects and sources of water. Commissioner Murman asked if information will be in member water quality reports and/or utility bill stuffers. Ms. Stom commented that many of the member governments use the water quality reports to do more than just report to the regulators and include water quality messaging. She agreed to look into the idea of including parts of the water quality campaign in utility bill stuffers.

Committee Recommendation: For Information Only. No action requested.

D. Land Development Code Recommendations – Landscape and Irrigation Elements -

Dave Bracciano, Demand Management Coordinator, provided a follow up presentation on the Land Development Code and Landscape and Irrigation Elements including the agency's recommendations for water conservation measures for the Member Governments.

Chairman Nurse asked if there will be a written report for the Board in October. Mr. Bracciano replied yes.

Committee Recommendation: For Information Only. No action requested.

E. Member Government Project and Interlocal Agreement Requests –

1. City of Tampa Presentation –

Chuck Weber, City of Tampa Water Department, provided a presentation on behalf of City of Tampa on the City's proposed Tampa Augmentation Project (TAP) which proposes to use the City's reclaimed water to self-supply. Mr. Weber stated that the proposed redline changes to the Amended and Restated Interlocal Agreement were a coordinated effort between the City of Tampa and Hillsborough County.

Following the presentation, the Committee and staff discussed the proposal and recommendations and clarified information regarding the agency's Long-term Master Water Plan process and the inclusion of reclaimed water as a potential new source.

2. Memorandum from General Counsel, Legislative Counsel and Bond Counsel –

Barrie Buenaventura, General Counsel, stated that the redline changes provided by the City of Tampa and Hillsborough County were reviewed by agency attorneys Peter Dunbar, Don Conn and Tom Giblin. Ms. Buenaventura provided a summary of their findings and noted that any changes to the Interlocal Agreement would require all six Member Governments to vote in favor of the changes. Agency counsel recommended that an independent consultant be hired to evaluate how the proposed changes may affect the agency's bond ratings.

The committee discussed next steps, the schedule for the Long-term Master Water Plan, communications, water quality and the potential to further discuss reclaimed water projects, including TAP, for future regional supply.

Committee Recommendation: To convene a committee of member government and Tampa Bay Water staff to discuss and study reclaimed water issues, the benefits to rate payers, and the financial impact to bond holders, and report bi-monthly to the board members. Commissioner Murman motioned for approval.

Vote: The motion carried 2-1. (Commissioner Murman and Councilman Nurse voted in favor of the motion and Commissioner Mariano voted in opposition. Commissioner Eggers, Executive Committee Alternate, also voted in favor of the motion).

IV. Other Business

None.

V. Adjournment:

The Executive Committee adjourned at 12:37 p.m.

This report shall also serve as the Executive Committee Meeting minutes to be approved at the next Executive Committee Meeting.

Executive Committee Agenda Item B



DATE: January 11, 2018
TO: Executive Committee Members
FROM: Matt Jordan, General Manager *mf*
SUBJECT: General Manager Update

FUNDING SOURCE: Not Applicable

SUMMARY: The General Manager will provide the Board Executive Committee with an update on agency administrative matters.

RECOMMENDATION: Information item only. No action requested.

Executive Committee Agenda Item C



DATE: January 12, 2018
TO: Executive Committee
FROM: Michelle Stom, Chief Communications Officer *MS*
SUBJECT: Member Government Reclaimed Committee Update

FUNDING SOURCE: Not applicable.

SUMMARY: The Member Government Reclaimed Committee held its third meeting on Friday, January 12, 2018. George Cassady, Utility Director for Hillsborough County, will provide an update on committee progress and actions.

RECOMMENDATION: Information item only. No action required.

mf

Executive Committee Agenda Item D



DATE: January 10, 2018
TO: Matt Jordan, General Manager
FROM: Charles H. Carden, Chief Operating Officer *CH Carden*
SUBJECT: South -Central Hillsborough County Supply Improvements

FUNDING SOURCE: Revenue Bonds

SUMMARY: South-Central Hillsborough County is projected to experience significant growth which will require changes or additions to Tampa Bay Water's existing delivery locations. These changes will be needed before development of new water supplies for the region.

Tampa Bay Water and Hillsborough County staff have developed and evaluated several options based on life cycle cost, reliability/redundancy, constructability, operational complexity, and compatibility with the Long-term Master Water Plan.

Staff is negotiating a Memorandum of Understanding with County staff to address capital improvements, consistent with the provisions of the Master Water Supply Contract that govern Points of Connection. A placeholder project will be included in the 2019-2023 Capital Improvement Program in order for preliminary work to begin in October 2018.

RECOMMENDATION: Update on the improvement options evaluation and Memorandum of Understanding development. No action requested.

mj

Executive Committee Agenda Item E



DATE: January 10, 2018
TO: Matt Jordan, General Manager
FROM: Charles H. Carden, Chief Operating Officer *CH Carden*
SUBJECT: Capital Improvements Program Update

FUNDING SOURCE: Revenue Bonds, Uniform Rates, Energy, Capital Improvement and Renewal and Replacement Funds

SUMMARY: Tampa Bay Water is updating its Capital Improvements Program (CIP). This update will be a 10-year Plan spanning FY 2019 through FY 2028. Staff will provide an overview of the status of the CIP update and details including the number of projects, planned expenditures, and funding needs. A recommendation will be brought to a future Board meeting requesting acceptance of the FYs 2019-2028 CIP Plan.

RECOMMENDATION: Discussion Item. No action requested.

mf