



2575 Enterprise Road, Clearwater, FL 33763-1102
Phone: 727.796.2355 / Fax: 727.791.2388
tampabaywater.org

Board of Directors

Sandra Murman
Dave Eggers
Rob Marlowe
Charlie Miranda
Ron Oakley
Kathleen Peters
Darden Rice
Mariella Smith
Kathryn Starkey

General Manager

Matthew W. Jordan

General Counsel

Barrie S. Buenaventura
Conn & Buenaventura, P.A.

BOARD AGENDA
February 18, 2019 – 9:30 a.m.

REGULAR MEETING

OPEN TO THE PUBLIC

PUBLIC COMMENT

The Tampa Bay Water Board of Directors welcomes comments from the public about any issue of concern. Opinions provide valuable input to the board members. However, we request that public comments be directed to issues and not directed personally against any board member or staff member. This provides a mutual respect between the board members and the public. Any person wishing to speak at this time must have a completed speaker card submitted to the General Manager's Assistant at the dais prior to the beginning of the meeting. Each speaker shall have a maximum of three (3) minutes to address the Board on any matter on the agenda. When addressing the Board, please state your name, address and agenda item on which you wish to comment. Thank you.

The next Tampa Bay Water Budget Workshop and Regular Board meeting is scheduled to be held on Monday, April 15, 2019 at 9:30 a.m.

Anyone requiring reasonable accommodations for this meeting as provided for in the Americans With Disabilities Act should contact the Records Department at 727-796-2355 x2401 or 813-996-7009 at least three working days prior to the public meeting. If a person decides to appeal any decision made by the Board, with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and for such purposes, he/she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based.



Regular Board Meeting Agenda

February 18, 2019 - 9:30 a.m.

- I. 9:30 A.M. - CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE
 - III. PUBLIC COMMENTS (3 minutes per speaker)
 - IV. AGENDA
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CONSENT AGENDA

A. GENERAL MANAGER

1. Board Minutes for December 17, 2018, Workshop and Regular Board Meeting – *Approve*

B. GENERAL COUNSEL

1. Special Counsel Current Assignments and Purchase Orders – *Approve*

C. WATER PRODUCTION

1. Project Closeout
 - a. Keller H2S Recirculation Pump Replacement Project, Project 50053, Tencarva Machinery Co., LLC, Contract No. 2018-045 - Closeout – *Approve*
 - b. Repump Station Motors and Pumps Rehabilitation Project, Project 50054, Tampa Armature Works, Inc. Contract No. 2014-028, Hazen and Sawyer Contract No. 2017-025 - Closeout – *Approve*
2. Energy Management Program - *Status Report*
3. Professional Services Contract – Energy Billing Data Management Software – Contract No. 2019-030 with EnergyCAP, Inc. - *Approve*.
4. Capital Improvements Program - Task Order Authorization - *Approve*
5. Contract Renewals:
 - a. Tree Trimming & Fence Line Maintenance – First Amendment to Contract No. 2018-030 with Tonoah A. Hart Tree Service LLC. – Legislative Updates and Option Year One – *Approve*
 - b. Tree Trimming & Fence Line Maintenance – First Amendment to Contract No. 2018-029 with Rick Richards, Inc. – Legislative Updates and Option Year One – *Approve*
 - c. Tree Trimming & Fence Line Maintenance – First Amendment to Contract No. 2018-028 with Paff Tree Services – Legislative Updates and Option Year One – *Approve*

- d. Fence & Gate Installation & Repair – First Amendment to Contract No. 2018-040 with Smith Industries, Inc. dba Smith Fence Company – Legislative Updates and Option Year One – *Approve*
6. Sulfuric Acid Supply Services – Contract #2018-006 with Sulphuric Acid Trading Company, Inc. – Price Amendment – *Approve*
7. Sole-Source Procurement for Analytical Equipment, Replacement Parts and Consumable Supplies, SSP #2019-507. The sole source vendor is Hach Company - *Approve*

D. SCIENCE AND TECHNICAL

1. Hydrologic Conditions Update – *Status Report*
2. As-Needed Professional Services Agreements for Ecological Services – Three-year Contracts No. 2019-014 through 2019-022 in the amount of \$300,000 per contract – *Approve*
3. As-Needed Laboratory Analytical Services- Amendment One /Renewals No. 2018-021 and 2018-022 in the total amount of \$85,000.00- *Approve*
4. Water Conservation Month Proclamation – *Approve*
5. Demand Management Implementation Strategy Development- *Status Report*
6. Florida Water Loss Pilot Technical Assistance Program- *Status Report*
7. Regional Demand Management and Member Government Water Conservation Activities – Status Report
8. Reservoir Contracts – Transition to Owner-Operator Status - *Approve*
 - a. C.W. Bill Young Regional Reservoir Contract No. 2019-013 - Mowing & Miscellaneous Grounds Services
 - b. Sole Source Procurement 2019-509 - Permit Compliance Engineer
9. Regional Water Supplies and Member Demand- *Status Report*
10. Water Quality Update – *Status Report*

E. FINANCE AND ADMINISTRATION

1. General Manager’s Travel Quarterly Report – *Approve*
2. Fees for Independent Annual Financial Statement Audit and As-Needed Services for FY19 – *Approve*
3. FY18 Year-end Reporting of Account Transfers for Encumbered and Unencumbered Funds – *Receive Report*

F. CONSENT DISCUSSION

REGULAR AGENDA

G. GENERAL MANAGER

1. Executive Committee Report and Minutes – January 28, 2019 – *Matt Jordan*
2. Public Affairs
 - a. Source Water Protection Mini-Grant – *Presentation - Brandon Moore*
3. Central Pasco County Beneficial Water Reuse Project, 4G Wetlands - *Presentation*

4. Potable Reuse Commission Report – *Presentation – Lynn Spivey, Chair, Potable Reuse Commission*

H. GENERAL COUNSEL

1. Agreement and Memorandum of Understanding with the City of Tampa Regarding the Tampa Augmentation Project – *Discussion and action - Peter Dunbar and Barrie Buenaventura*

I. WATER PRODUCTION

1. South-Central Hillsborough County Supply Improvements Program – Memorandum of Understanding and Release of Wellfield Feasibility Work-*Approve*

J. SCIENCE AND TECHNICAL

1. Annual Demand Forecast Evaluation and Long-term Demand Forecast Update -*Presentation – Tirusew Asefa*
2. Consolidated Water Use Permit – Recovery Assessment Plan Preliminary Report of Findings – *Presentation – Warren Hogg*

K. FINANCE AND ADMINISTRATION

1. Reports of Certified Public Accountants Regarding Financial Statements for the year ended September 30, 2018 – *Presentation from Trey Scott, Auditors, Mauldin & Jenkins, LLC*

L. OLD BUSINESS AND OTHER ADMINISTRATIVE MATTERS

1. Election of Officers
2. Appointment to Board Executive Committee

M. RECEIVE & FILE

1. Human Resources Activity Report for December 2018 and January 2019
2. General Counsel Activity Report
 - a. Legal Services Activity Report for
 - b. Legal Services Budget Report for
3. Public Affairs Activity Report for December 2018 and January 2019
4. Finance and Administration Activity Reports:
 - a. Finance & Administration Activity Report for December 2018 and January 2019
 - b. Comprehensive Check List with Delegated Check Approval for November and December 2018
 - c. Investment Schedules as of November and December 2018
 - d. Financial Statements and Fund Analysis for November and December 2018
 - e. Disposition of Assets through December 2018
 - f. Vendor Status Report through December 2018
5. Water Production Activity Report for December 2018 and January 2019
6. Science and Technical Activity Report for December 2018 and January 2019

V. ADJOURNMENT