



**Board of Directors** Sandra Murman, Dave Eggers, Pat Gerard, Pat Kemp, Rob Marlowe, Charlie Miranda, Ron Oakley, Darden Rice, Kathryn Starkey

**General Manager** Matt Jordan

**General Counsel** Barrie S. Buenaventura, *Conn & Buenaventura, P.A.*

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**This Meeting is Open to the Public.**

**All cellular phones and pagers must be turned off while in the Board Room.**

## **Board Agenda**

**February 19, 2018– 9:30 a.m.**

**Regular Meeting**

### **PUBLIC COMMENT**

The Tampa Bay Water Board of Directors welcomes comments from the public about any issue of concern. Opinions provide valuable input to the board members. However, we request that public comments be directed to issues and not directed personally against any board member or staff member. This provides a mutual respect between the board members and the public. Any person wishing to speak at this time must have a completed speaker card submitted to the General Manager's Assistant at the dais prior to the beginning of the meeting. Each speaker shall have a maximum of three (3) minutes to address the Board on any matter on the agenda. When addressing the Board, please state your name, address and agenda item on which you wish to comment. Thank you.

**The next Tampa Bay Water Board regular meeting is scheduled to be held on Monday, April 16, 2018 at 9:00 a.m.** Anyone requiring reasonable accommodations for this meeting as provided for in the Americans With Disabilities Act should contact the Records Department at 727-796-2355 x2401 or 813-996-7009 at least three working days prior to the public meeting. If a person decides to appeal any decision made by the Board, with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and for such purposes, he/she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based.

# TAMPA BAY WATER

## REGULAR BOARD MEETING AGENDA

February 19, 2018 - 9:30 a.m.

- I. 9:30 A.M. - CALL TO ORDER
- II. PUBLIC COMMENTS - (3 minutes per speaker)
- III. AGENDA

### CONSENT AGENDA

#### A. GENERAL MANAGER

- 1. Board Minutes for December 18, 2017, Regular Board Meeting – *Approve*
- 2. Board Minutes for January 22, 2018, Special Board Meeting – *Approve*

#### B. GENERAL COUNSEL

No Items to Report.

#### C. WATER PRODUCTION

- 1. Tree Trimming & Fence Line Maintenance Contract No.: 2018-028, 2018-029 & 2018-030 - *Approve*
- 2. Fleet Management Contract with Enterprise F M Trust under The Interlocal Purchasing System – USA. Contract # 2072816 – *Approve*
- 3. South Pasco Transmission Main Condition Assessment Project Closeout - *Approve*
- 4. Energy Management Program- *status report*
- 5. Capital Improvement Program- Task Order Authorization- *Approve*
- 6. Eldridge-Wilde Wellfield Underground Powerline Project 50040- Cypress Trails Horse Farm, LLC Option Agreement and Purchase and Sale Agreement- *Approve*
- 7. Ferric Sulfate Supply Services Contract No.: 2014-032 - Increase annual contract amount – *Approve*
- 8. Purchase of Analytical Equipment, Replacement Parts and Consumable Supplies from Hach Company – *Approve*

#### D. SCIENCE AND TECHNOLOGY

- 1. Hydrologic Conditions Update – *Status Report*
- 2. Long Term Master Water Plan Feasibility Studies Update – *Status Report*
- 3. Production Well Abandonment – *Approve*

4. Sole Source Procurement SSP #2018-511 and First Amendment to Master Subscription Agreement with ProcStep, Inc., Contract No. 2017 – *Approve*
5. Long Term Demand Forecast Model Redevelopment – *Status Report*
6. Regional Demand Management and Member Government Water Conservation Activities – *Status Report*
7. Regional Water Supplies and Member Demands – *Status Report*
8. As-Needed Decision Support Professional Services Contracts – Second Amendment to contracts with GSI Environmental Consultants Inc. and Hazen and Sawyer – *Approve*
9. Waterloss Pilot Project Grant with the Florida Department of Environmental Protection – *Approve*
10. Five Year Conservation Plan Update – *Receive report*
11. Water Conservation Month Proclamation – *Approve*
12. Laboratory Analytical Services Contracts – *Approve*
13. First Amendments to As-Needed Well Drilling Services, Contract Nos. 2015-031 with Baker Well Drilling, Inc., and 2015-032 with Citrus Park Well Drilling & Irrigation, Inc. – *Approve*

#### **E. FINANCE**

1. Contract Renewals – *Approve*
2. General Manager’s Travel Quarterly Report – *Approve*
3. Fees for Independent Annual Financial Statement Audit and As-Needed Services for FY18 - *Approve*

#### **F. CONSENT DISCUSSION**

### **REGULAR AGENDA**

#### **G. GENERAL MANAGER**

1. Executive Committee Report and Minutes – January 22, 2018 – *Matt Jordan*
2. 2018 Legislative Update – *Matthew Blair and Peter Dunbar*

#### **H. GENERAL COUNSEL**

No Items to Report.

#### **I. WATER PRODUCTION**

1. South Pasco Generator and Fuel Tank- Project No. 07006, Contract 2018-023 with EAU Gallie Electric Inc.- *Presentation and approval - Maribel Medina*
2. South-Central Hillsborough County Supply Improvements Evaluation- *Status Report and Presentation - Suzannah Folsom*

## **J. SCIENCE AND TECHNOLOGY**

1. Water Quality Update – *Status Report – Warren Hogg*

## **K. FINANCE**

1. Fiscal Year 2016/2017 Financial Statement Presentations
  - a. Reports of Certified Public Accountants Regarding Financial Statements for the year ended September 30, 2017 – *Presentation from Trey Scott & Daniel Anderson, Auditors, Mauldin & Jenkins, LLC*
  - b. Year-end Reporting of Account Transfers for Encumbered and Unencumbered Funds Transfers – *Receive Report – Presentation by Christina Sackett*
2. Fiscal Year 2019 Budget Development Timeline and Process Overview – *Receive Report – Presentation by Christina Sackett*

## **L. OLD BUSINESS AND OTHER ADMINISTRATIVE MATTERS**

1. Election of Officers for 2018
2. Appointment to Board Executive Committee
3. General Counsel Services
4. Member Government Reclaimed Committee - *Report*

## **M. RECEIVE & FILE**

1. Human Resources Activity Report for December 2017 and January 2018
2. General Counsel Activity Report December 2017 and January 2018
  - a. Legal Services Activity Report for December 2017 and January 2018
  - b. Legal Services Budget Report for December 2017 and January 2018
3. Public Affairs Activity Report for December 2017 and January 2018
4. Finance Activity Report:
  - a. Finance and Administration Activity Report for December 2017 and January 2018
  - b. Comprehensive Check List with Delegated Check Approval for November and December 2016
  - c. Investment Schedule as of November and December 2017
  - d. Financial Statements and Fund Analysis for November and December 2017
  - e. Disposition of Assets through December 2017
  - f. Vendor Status Report through December 2017
5. Water Production Activity Report for December 2017 and January 2018
6. Science and Technology Activity Report for December 2017 and January 2018

## **IV. ADJOURNMENT**