



**Board of Directors** Ted Schrader, Karl Nurse, Dave Eggers, Ken Hagan, Jack Mariano, Rob Marlowe, Charlie Miranda, John Morroni, Sandra Murman

**General Manager** Matt Jordan, General Manager

**General Counsel** Barrie S. Buenaventura, *Pennington, P.A.*

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**This Meeting is Open to the Public.**

**All cellular phones and pagers must be turned off while in the Board Room.**

## **Board Agenda**

**October 17, 2016 – 9:30 a.m.**

**Workshop and Regular Board Meeting**

### **PUBLIC COMMENT**

The Tampa Bay Water Board of Directors welcomes comments from the public about any issue of concern. Opinions provide valuable input to the board members. However, we request that public comments be directed to issues and not directed personally against any board member or staff member. This provides a mutual respect between the board members and the public. Any person wishing to speak at this time must have a completed speaker card submitted to the General Manager's Assistant at the dais prior to the beginning of the meeting. Each speaker shall have a maximum of three (3) minutes to address the Board on any matter on the agenda. When addressing the Board, please state your name, address and agenda item on which you wish to comment. Thank you.

**The next Tampa Bay Water Regular Board Meeting is scheduled to be held on Monday, December 12, 2016 at 9:30 a.m.** Anyone requiring reasonable accommodations for this meeting as provided for in the Americans With Disabilities Act should contact the Records Department at 727-796-2355 x2401 or 813-996-7009 at least three working days prior to the public meeting. If a person decides to appeal any decision made by the Board, with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and for such purposes, he/she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based.

# TAMPA BAY WATER

## BUDGET WORKSHOP AND REGULAR BOARD MEETING AGENDA

October 17, 2016 – 9:30 a.m.

- I. 9:30 A.M. - CALL TO ORDER
- II. LONG-TERM MASTER WATER PLAN WORKSHOP – *Alison Adams & Hazen and Sanjyer*
- III. PUBLIC COMMENTS - (3 minutes per speaker)
- IV. AGENDA

### CONSENT AGENDA

#### A. GENERAL MANAGER

- 1. Board Minutes for August 2016 Board Meeting – *Approve*
- 2. Board Meeting Schedule for 2017- *Approve*
- 3. Public Affairs
  - a. 2016-2017 Agency Communications Plan – *Status Update*

#### B. GENERAL COUNSEL

- 1. FDEP Rules Implementing Class 1-Treated Surface Water Classification – *Status Report*
- 2. FDEP Rule Regarding Public Notice of Pollution – *Status Report*

#### C. WATER PRODUCTION

- 1. Plug Valve Removal at Van Dyke Road Project- Reject all proposals received for assignment under Pre-Qualified Assignment- *Approve*
- 2. Purchase of Analytical Equipment, Replacement Parts and Consumable Supplies from Hach Company – *Approve*
- 3. Liquid Carbon Dioxide Supply Services – Amendment No. 2 to Contract No. 2015-044 with Airgas USA, LLC – Name Change and Option Year 2 – *Approve*
- 4. Surface Water Treatment Plant Lightning Damage – *Status Report*
- 5. Energy Management Program – *Status Report*

#### D. SCIENCE AND TECHNOLOGY

- 1. Regional Demand Management and Member Conservation Activities – *Status Report*
- 2. Long-Term Demand Forecasting Model redevelopment- *Status Report*

3. Regional Water Shortage Mitigation Plan Modification- *Status Report*
4. Scientific Peer Review of the Integrated Hydrologic Model – First Amendment to Agreement 2016-005 with WEST CONSULTANTS, INC. - *Approve*
5. Scientific Peer Review of the Integrated Hydrologic Model – First Amendment to Agreement 2016-006 with the Southwest Florida Water Management District – *Approve*
6. As-Needed Decision Support Professional Services Contracts - First Amendment to Contract No. 2014-018 and with GSI Environmental Consultants Inc. and First Amendment to Contract 2015-019 with Hazen and Sawyer- *Approve*

#### **E. FINANCE**

1. Contract Renewals – *Approve*
2. Fiscal Year 2017 Employee Insurance Program – *Ratify Insurance Coverage*
3. Water Research Foundation – Payment of Annual Dues – *Approve*
4. Financial Advisory Services Contract with Public Financial Management – *Approve*
5. Investment Advisory Services Contract with Chandler Asset Management - *Approve*

#### **F. CONSENT DISCUSSION**

### **REGULAR AGENDA**

#### **G. GENERAL MANAGER**

1. Executive Committee Report and Minutes – September 19, 2016 – *Matt Jordan*
2. Job Analysis, Pay Plan Review, and Compensation Survey – *Presentation - Matt Jordan and USF Consultants*

#### **H. GENERAL COUNSEL**

No items to report

#### **I. WATER PRODUCTION**

1. Construction Update – *Presentation by Ken Herd*

#### **J. SCIENCE AND TECHNOLOGY**

1. Water Quality Update – *Presentation by Chris Owen*
2. Hydrologic Conditions/Recovery Assessment Update – *Presentation by Warren Hogg*
3. Regional Water Supplies and Member Demands-Water Year 2016 Year-End Report and Outlook for Water Year 2017- *Presentation by Tirusew Asefa*
4. Long-term Master Water Plan and Feasibility Studies Update – *Approve – Alison Adams*

**K. FINANCE**

1. Member Acquisition Credits – *Presentation by Christina Sackett*
2. Supplier Diversity Program – *Presentation by Christina Sackett*

**L. OLD BUSINESS AND OTHER ADMINISTRATIVE MATTERS**

1. General Counsel Services – *Chairman Ted Schrader*

**M. RECEIVE & FILE**

1. Human Resources Activity Report for August and September 2016
2. General Counsel Activity Report for August and September 2016
  - a. Legal Services Activity Report for August and September 2016
  - b. Legal Services Budget Report for August and September 2016
3. Public Affairs Activity Report for August and September 2016
4. Finance Activity Report:
  - a. Finance and Administration Activity Report for August and September 2016
  - b. Comprehensive Check List with delegated Check Approval for July and August 2016
  - c. Investment Schedule as of July and August 2016
  - d. Financial Statements and Fund Analysis for July and August 2016
  - e. Disposition of Assets through August 2016
  - f. Vendor Status Report through August 2016
5. Water Production Activity Report for August and September 2016
6. Science and Technology for August and September 2016

**V. ADJOURNMENT**