



Board of Directors Susan Latvala, Robert Consalvo, Charlie Miranda, John Morroni, Sandra Murman, Karl Nurse, Ted Schrader, Mark Sharpe, Henry Wilson

General Manager Matt Jordan, General Manager

General Counsel Barrie S. Buenaventura, *Pennington, P.A.*

2575 Enterprise Road, Clearwater, FL 33763-1102

Phone: 727.796.2355 or 813.996-7009/ Fax: 727.791.2388

www.tampabaywater.org

This Meeting is Open to the Public.

All cellular phones and pagers must be turned off while in the Board Room.

Board Agenda

August 19, 2013 – 9:00 a.m.

PUBLIC COMMENT

Any person wishing to speak at this time must have a completed speaker card submitted to the General Manager's Assistant at the dais prior to the beginning of the meeting. Each speaker shall have a maximum of three (3) minutes to address the Board on any matter on the agenda. When addressing the Board, please state your name, address and agenda item on which you wish to comment.

The next Tampa Bay Water Board regular meeting is scheduled to be held on Monday, October 21, 2013 at 9:00 a.m. Anyone requiring reasonable accommodations for this meeting as provided for in the Americans With Disabilities Act should contact the Records Department at 727-796-2355 or 813-996-7009 at least three working days prior to the public meeting. If a person decides to appeal any decision made by the Board, with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and for such purposes, he/she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based.

PUBLIC COMMENT

CONSENT AGENDA

A. GENERAL MANAGER

1. Board Minutes for June 17, 2013 Board Meeting – *Approve*
2. Board Meeting Schedule for 2014 – *Approve*
3. Public Affairs
 - a. Federal and State legislation and initiatives – *Status Report*
 - b. Contract Amendment with Pennington, P.A. – *Approve*
 - c. Regional Demand Management and Member Government Water Conservation Activities - *Status Report*
4. Human Resources
 - a. Yearly Employee Insurance Renewal- *Approve*

B. WATER PRODUCTION

1. Regional Water Supplies and Member Demands – *Status Report*
2. Water Use Efficiency Program
 - a. Long-Term Demand Forecasting Model Redevelopment – *Status Report*
 - b. Implementation of Resolution 2013-006 – *Status Report*
3. Energy Management Program – *Status Report*
4. Tampa Bay Seawater Desalination Reliability Project – Request for a Modification of ERP No. 29-0178169.001 - *Approve Submittal to FDEP*
5. U.S. Geological Survey Joint Funding Agreement – Actual Evapotranspiration Monitoring Program – *Approve*
6. As-Needed Contractor Services – Award Contract No.'s 2014-016 and 2014-017 to the two lowest, responsive, responsible bidders - *Approve*
7. Keller H2S Facility Contract No. 2009-001 – Amendment No. Two - *Approve*
8. As-Needed Engineering Services - First Amendment to Contract No. 2009-028 with CH2M Hill, Inc. – *Approve*
9. South Section Headquarters – Increase Lease Agreement Amount for Additional Foundation Work – *Approve*
10. Computer Grid System Maintenance
 - a. Apple Mac Mini Procurement – Contract No.: 2013-041 Reject All Bids - *Approve*
 - b. Apple Mac Mini Procurement -Award Purchase Order to Apple Enterprise under a State Term Contract, not to exceed \$51,000 - *Approve*

C. REGULATORY COMPLIANCE

1. Water Quality Update – *Status Report*
2. Production Update and Hydrologic Conditions Report for June 2013 and July 2013 and the past 12-Month Period (August 1, 2012 through July 31, 2013) – *Status Report*
3. Professional Services Agreement – Environmental Monitoring and Assessment Services at the Cross Bar Ranch Wellfield – Contract No. 2014-001 with Vanasse

- Hangen Brustlin, Inc. in the Amount of \$651,400 - *Approve*
4. Professional Services Agreement – Environmental Monitoring and Assessment Services at the Cypress Bridge Wellfield – Contract No. 2014-002 with Terra Environmental Services, Inc. in the Amount of \$443,398 – *Approve*
 5. U.S. Geological Survey Joint Funding Agreement – Hydrologic Monitoring Services in the amount of \$76,000 – *Approve*
 6. Water Research Foundation Tailored Collaboration Project – “Full-Scale Demonstration of Engineered Biofiltration and Development of a Biofiltration Performance Tracking Tool” in the amount of \$150,000 – *Approve*

D. FINANCE

1. Contract for Intra-Agency Courier – Award Contract No.: 2014-014 to the lowest, responsive, responsible bidder FCX, LLC in an amount Not to Exceed \$50,000 Annually – *Approve*
2. Vulnerability Assessment Program
 - a. Amendment No. Two (2) to Contract No. 2011-049 with IFSS – Integrated Fire & Security Solutions, Inc. for FY14 Scope of Services – *Approve*
 - b. Amendment No. Two (2) to Contract No. 2011-050 with IFSS – Integrated Fire & Security Solutions, Inc. for FY14 Scope- of Services – *Approve*
 - c. Amendment No. Two (2) to Contract No. 2012-015 with Smith Fence, Inc. for FY14 Scope of Services – *Approve*
3. Tampa Bay Water Insurance Program – Delegation of authority for selection of Fiscal Year 2014 Insurance Program – *Approve*
4. General Manager’s Quarterly Travel Report – *Approve*
5. Year-end Reporting of Rate Stabilization Account and Fund Transfers for Encumbered and Unencumbered Funds – *Approve*
6. Budget Transfer Fiscal Year 2013 – for Operating Supplies - *Approve*
7. Management and Performance Audit Schedule for Implementing the Recommendations – *Status Report*
8. Janitorial Services – Contract No. 2012-001 Exercise Option Year Two - *Approve*

E. GENERAL COUNSEL

1. Special Counsel Current Assignments and Purchase Orders- *Approve*

REGULAR AGENDA

F. GENERAL MANAGER

1. Long-Term Master Water Plan – Five Year Update- *Presentation*
2. Florida Friendly Landscaping Program–One year Funding Agreements with Pasco, Pinellas and Hillsborough Counties – *Approve*

G. GENERAL COUNSEL

H. WATER PRODUCTION

1. Regional Reservoir Construction Update – *Presentation*
2. Comprehensive Asset Management Program – *Presentation*

I. REGULATORY COMPLIANCE

J. FINANCE

K. CONSENT DISCUSSION, OLD BUSINESS AND OTHER ADMINISTRATIVE MATTERS

L. RECEIVE & FILE

1. Human Resources Activity Report
2. Information Technology Activity Report, June & July 2013
3. General Counsel Activity Report
 - a. General Counsel Activity Report - June & July 2013
 - b. General Counsel Budget Report for June & July 2013
4. Public Affairs Activity Report – June and July 2013
5. Finance Activity Report:
 - a. Finance and Administration Services Activity Report, June & July 2013
 - b. Comprehensive check list with Delegated Check Approval items for May and June 2013
 - c. Investment Schedule as of May 31 and June 30, 2013
 - d. Financial Statement and Fund Analysis for May & June 2013
 - e. Disposition of Fixed Assets through June, 2013
 - f. Vendor's Status Report for May and June 2013
 - g. Quarterly Budget Report on Adjustments and Amendments
Third Quarter Fiscal Year 2013
6. Water Production Activity Report for June & July 2013
7. Regulatory Compliance Activity Report for June and July 2013

M. ADJOURNMENT