

**Board of Directors** Mark Sharpe, Ann Hildebrand, Neil Brickfield, Susan Latvala, Scott McPherson, Charlie Miranda, Sandra Murman, Karl Nurse, Ted Schrader

**General Manager** Gerald J. Seeber

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**This Meeting is Open to the Public.**

**All cellular phones and pagers must be turned off while in the Board Room.**

## Board Agenda

February 21, 2011 - 9:00 a.m.

## Public Hearing & Regular Meeting

### **PUBLIC COMMENT**

Any person wishing to speak at this time must have a completed speaker card submitted to the General Manager's Assistant at the dais prior to the beginning of the meeting. Each speaker shall have a maximum of three (3) minutes to address the Board on any matter on the agenda. When addressing the Board, please state your name, address and agenda item on which you wish to comment.

The next Tampa Bay Water Board meeting is scheduled to be held on Monday, April 18, 2011 at 8:30 a.m. Anyone requiring reasonable accommodations for this meeting as provided for in the Americans With Disabilities Act should contact the Records Department at 727-796-2355 or 813-996-7009 at least three working days prior to the public meeting. If a person decides to appeal any decision made by the Board, with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and for such purposes, he/she may need to ensure that a verbatim record of the proceedings is made, such record includes the testimony and evidence upon which the appeal is to be based.

## FEBRUARY 21, 2011 AGENDA

### **PUBLIC HEARING - Budget Amendment**

Resolution No. 2011-005 approving the amendment of the Budget and Capital Improvement Plan for Fiscal Year 2011 - *Approve*

### **PUBLIC COMMENT**

## **CONSENT AGENDA**

### **A. ADMINISTRATION**

1. Board Minutes for December 13, 2010 Board Meeting - *Approve*
2. Board Minutes for January 31, 2011 Board Workshop - *Approve*

### **B. FINANCE & ADMINISTRATIVE SERVICES**

1. General Manager's Travel Report - *Approve*
2. Capital & Debt Management – Underwriters Selection - *Approve Team of Underwriters*
3. FY 2011 Budget Line Item Transfers #3 and #4 - *Approve*
4. Cafeteria Plan for Health Insurance Pre-Tax Program - Premium Only Plan Update - *Approve Resolution*
5. Fees for Independent Annual Financial Statement Audit and As-Needed Services for \$207,000 - *Approve*

### **C. SCIENCE & ENGINEERING**

1. Real Property – South-Central Hillsborough Intertie and Desalination Transmission Main – Amended Permanent Pipeline Easement Agreement with Ferman Motor Car Company, Inc.; Cigar City Motors, Inc.; and Brandon H-D Properties, L.L.C., at no cost - *Approve*
2. As-Needed Engineering Services Agreement – First Amendment to Contract No. 2009-032 with Halcrow, Inc., in the amount of \$62,885 - *Approve*
3. Long-Term Water Supply Planning
  - a. Master Water Plan - *Status Report*
  - b. Integrated Source Water Protection Plan - *Status Report*
  - c. LTDFS and Future Needs Analysis - *Status Report*
  - d. Demand Management Plan - *Status Report*
  - e. Regional Reclaimed Water Planning Assistance Effort - *Status Report & Recommendation*
4. Regional Demand Management and Member Government Water Conservation Activities - *Status Report*
5. Capital Improvement Program Projects - *Status Report*
6. Real Estate Activities - *Status Report*
7. Water Conservation Month Proclamation - *Approve*
8. Five-Year Water Conservation Plan Update - *Receive Report*
9. Alafia River Facility – Renewal of Water Use Permit No. 20011794 - *Status Report*

**D. OPERATIONS & FACILITIES**

1. System Configuration II Construction Update - *Status Report*
2. Northwest Hillsborough No. 7 Connection, Project No. 07071 (Contract No. 2009-065) – Project Closeout - *Approve*
3. Soil Cement Maintenance at Reservoir
  - a. As-Needed Soil Cement Maintenance - C.W. Bill Young Regional Reservoir - Contract No. 2008-030 with Pro-Shot Concrete, Inc.– Option Year 2 (Final)- *Approve*
  - b. As-Needed Soil Cement Maintenance - C.W. Bill Young Regional Reservoir - Contract No. 2008-040 with Earth Tech, LLC.– First Amendment - *Approve*
4. Chemical Supply Services - Contract Award
  - a. Ferric Sulfate Supply Services – Award Contract No. 2011-028 to the lowest, responsive, responsible bidder – Thatcher Chemical of Florida - *Approve*
  - b. Sodium Chlorite Supply Services – Award Contract No. 2011-036 to the lowest, responsive, responsible bidder - International Dioxide, Inc. - *Approve*
5. Water Quality Update - *Status*
6. Vehicle Maintenance/Fleet Replacement Program FY 2010/2011 in the amount of \$200,000. - *Approve*

**E. GENERAL COUNSEL**

1. Tampa Bay Water v. KIR Tampa 003, LLC., et al., Case No. 08-27638, Div. F. (Hillsborough County Circuit Court) - *Approve Settlement to Parcels 6401.04, AP, BP, AT and BT*

**REGULAR AGENDA**

**F. GENERAL MANAGER**

1. Reservoir Renovation Project - *Status Report*
2. Consolidated Water Use Permit Renewal Application - *Receipt and Status Report*

**G. FINANCE & ADMINISTRATIVE SERVICES**

1. Fiscal Year 2009/2010 Financial Statement Presentation
  - a. Reports of Certified Public Accountants and Audited Financial Statements for the year ended September 30, 2009 - *Presentation from Ernst & Young*
  - b. Year-end Reporting of Utility Reserve and Rate Stabilization Account Transfers for Encumbered and Unencumbered Funds - *Receive Report*

**H. OPERATIONS & FACILITIES**

1. South-Central Hillsborough Wellfield Pumps Replacement Project – Award Contract No. 2011-031 to the lowest, responsive, responsible bidder, Diversified Drilling Corporation. - *Approve*

**I. SCIENCE & ENGINEERING**

1. As-Needed Environmental Assessment Consulting Services Contracts – Three-year contracts with eight top-ranked firms in the amount of \$200,000 each - *Approve*
2. Production Update and Hydrologic Conditions Report for December 2010 and January 2011 and the past 12-Month Period (February 1, 2010 through January 31, 2011) - *Status Report*
3. Integrated Source Water Protection Plan - *Status Update Presentation*
4. Regional Demands and Water Supplies - *Status Update Presentation*
5. Demand Management Plan - *Status Update Presentation*

**J. CONSENT DISCUSSION, OLD BUSINESS AND OTHER ADMINISTRATIVE MATTERS**

**K. GENERAL COUNSEL**

1. A Special Attorney/Client briefing session between the Tampa Bay Water Board of Directors and legal counsel pursuant to Section 286.011(8), Florida Statutes, to discuss settlement negotiations and strategy related to litigation expenditures in Tampa Bay Water v. HDR Engineering, Inc., et al. Case No: 8:08CV2446T27 TBM, United States Middle District Court of Florida, Tampa Division

**L. RECEIVE & FILE**

1. Finance and Administration Services Activity Report December 2010 & January 2011
2. Check Register & Wire Transfers for November & December 2010
3. Delegated Check Approval through November & December 2010
4. Investment Schedule as of November 30 & December 31, 2010
5. Financial Statements and Fund Balance Analysis for November & December 2010
6. Aged Accounts Receivable Report December 31, 2010
7. Vendor Status Report for November & December 2010
8. Disposition of Assets through December 2010
9. Quarterly Swap Report through December 2010
10. Quarterly Budget Report on Transfers & Amendments December 2010
11. Science & Engineering Activity Report for December 2010 & January 2011
12. Operations & Facilities Activity Report for December 2010 & January 2011
13. Legal Services Activity Report for December 2010 & January 2011
14. Legal Services Budget Report for December 2010 & January 2011